

BHARATI VIDYAPEETH (DEEMED TO BE UNIVERSITY)  
INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY  
KATRAJ - DHANKAWADI, PUNE - 411043.

Ref No/ BVDU/ 1186 /2019-20

Date:28/07/2019

**NOTICE**

**Subject: Research Committee**

This is to inform that Research Committee of Bharati Vidyapeeth (Deemed To Be University) Institute of Hotel Management & Catering Technology, Pune has been constituted for a period of 02 years commencing from 28th July 2019 to 31<sup>st</sup> May 2021 as follows:

Sr. No.	Name	Role
1	Dr. Lalita Chirmulay	Chairperson
2	DR.S.MOHITE	MEMBER
3	MS.P.PARASNIS	MEMBER
4	MR.A.CHAVAN	MEMBER

You are requested to carry out the duties and functions associated with Research Committee

Thanking You

Dr.L.S.Chirmulay

Principal

Copy to:

**PRINCIPAL**  
**Bharati Vidyapeeth**  
**(Deemed to be University)**  
Pune, India  
Institute of Hotel Management  
& Catering Technology  
Katraj - Dhankawadi, Pune - 411043

1. All nominated Members of Research committee  
You are requested to communicate your acceptance.



## **RESEARCH POLICY OF THE COLLEGE**

One of the primary objectives of Bharati Vidyapeeth (Deemed to be University) Institute of Hotel Management & Catering Technology, Pune is to inculcate research, an important component in teaching and learning. The college has a research committee that gives support to the faculty and students regarding research projects.

**The research Committee's objectives are:**

- To create awareness regarding research among the faculty and students,
- To motivate the faculty to enroll for Ph.D. programmes
- To encourage faculty members to apply for financial assistance for research projects through various funding agencies and to organize training workshops for the same.
- To encourage faculty to publish their research finding in journals of national and international repute
- To organize various research workshops, seminars, conferences to strengthen research in the college

**The Research Committee comprises of:-**

Sr. No	Name	Designation	Responsibility
1	Prof. Dr. L.S. Chirmulay	Principal	Chairperson
2	Prof. Dr. Sagar H. Mohite	Associate Professor	Member
3	Prof. Amar Chavan	Assistant Professor	Member
4	Prof. Prajakta Parasnis	Assistant Professor	Member

### **D) PARTICIPATION IN NATIONAL/INTERNATIONAL CONFERENCES/ SEMINARS/ WORKSHOPS**

To encourage research among faculty, financial support in terms of registration fees & travel expenses will be provided to the teachers in full / part, presenting their original research in national/international conference organized by professional organizations of repute as per the provision in the research budget of the institute.



*[Handwritten signature]*



## II) GUIDELINES FOR RESEARCH PROPOSAL SUBMISSION TO THE EXTERNAL AGENCY

- Any faculty submitting research-project proposal to external funding agency must forward it the research committee through their respective departments only
- The faculty may be required to present the proposal to an expert committee constituted for the said purpose.

## III) PUBLICATION

- All faculty are advised to publish 2 research papers per year
- Only publications in Scopus/ Web of Science /UGC journals/Thomson Rounteur indexed journal will be recognized by the Institute and for official records.
- Faculty are advised to generate plagiarism report before they submit their articles to publishing agency.
- Bharati Vidyapeeth (Deemed to be University) Pune provides access to URKUND, an anti-plagiarism software, through e-ShodhGanga Project of INFLIBNET to all faculties and Research scholars.
- Research Paper to be submitted to the Director , ICT Bharati Vidyapeeth(DU) for similarity index of research paper / article as per the instructions mentioned below:

*Should follow given guidelines for the same:*

**Step 1:** Teacher/Researcher must name the document file as "<institute name>-<teacher/researcher name>-<date>-<short document title>.docx" (e.g. IMEDPune-SachinKadam-020420-ICTinEducation.docx)

**Step 2:** Subject and body content of the e-mail must be structured as follows:

Subject: URKUND Check - <attached filename as per step 1>  
e.g. URKUND Check - IMEDPune-SachinKadam-020420-ICTinEducation.docx

{Structure of e-Mail Content}

Above structured content to be mailed to Dr. Sachin Kadam for generating Plagiarism report in following format.

Dear Sir,

Please perform URKUND similarity check on attached document.

Name of the Institute: <institute's name>

Name of the Teacher/Researcher: <teacher/researcher's name>

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*Sachin Kadam*  
F



Date of Submission: <date>

Title of the Attached file: <filename of attached word document as per step 1>

Regards.

Step 3: Send this well-formatted e-Mail and attachment to me at  
"sachin.a.kadam@bharativedyapeeth.edu"

#### IV) RULES AND REGULATIONS FOR PLAGIARISM AND ANY OTHER ACADEMIC DISHONESTY

According to the ethics to be followed in higher education, fair conduct of research and prevention of misconduct, and as per UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.

- 1) Learners, researchers and faculty members should not perform any academic misconduct by way of theft of intellectual property in any manner. The research work carried out by the learner, faculty member, researcher and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations only and shall not have any similarities.
- 2) It shall exclude common knowledge or coincidental terms; up to fourteen (14) consecutive words. It shall be covered by Zero Tolerance Policy on Plagiarism.

The similarity checks for plagiarism shall exclude the following:

- 1) All quoted work reproduced with necessary permission and/or attribution.
- 2) All references, bibliography, table of contents, preface, and acknowledgements.
- 3) All generic terms, laws, standard symbols, and standard equations.

**COPE (Committee on Publication Ethics) guidelines for authors, editors and publishers are available at <http://www.publicationethics.org>**



A handwritten signature in blue ink, appearing to read "Sachin A. Kadam".